**GUIDELINES FOR ABSTRACT SUBMISSION TO My\_CASELT 2019**

The Abstract for the conference should

* engage the reader by telling him or her what your paper is about and why they should read it
* have a title that is short attention-catching
* have content that makes a clear statement of the topic of your paper and your research question
* describe how your research was/is being undertaken
* briefly describe the work to be discussed in your paper and
* give a concise summary of the findings.

Requirements

**1. Abstract topic** – abstracts must be aligned to a specific theme, topic and sub-topic as listed in the conference website. For a complete listing go to <http://sabah.uitm.edu.my/mycaselt2019/index.php/mycaselt2019/my-caselt-theme-subtheme-s>

**2. Presenting author’s & co-authors** details

* Email address
* Full postal address
* Phone/mobile number
* Affiliation details

(Please note the submitting author will receive all correspondence about the abstract)

3. **Abstract format** & **content**

* Abstract title
* Abstract text – limited to 250 words
* Abstract layout - abstracts must be submitted with the following sections: - - Objectives - Methods - Results - Conclusions

4. All abstracts should be submitted and presented in clear English with accurate   
 grammar and spelling of a quality suitable for publication

*Thank you*